



The Hong Kong Girl Guides Association
Interest Badge Syllabus
Guide Section

Computer

- I. Make a logbook to introduce the following:
 1. The difference of hardware and software in the computer system.
 2. The functions of at least ten computer hard wares such as input / output devices and main / supplementary storage, etc.
- II. Explain to the Assessor the relationship between file and folder and demonstrate how to create and delete a folder.
- III. Explain how to open a word-processing software. Type a paragraph (Chinese / English) and save it at a designated path according to the instruction of the Assessor. (Speed of typing should be at least 20 wpm for English and 10 wpm for Chinese.)
- IV. Able to connect to the internet using wireless and broadband and know how data are transmitted on the internet.
- V. Know how to install and use different kinds of screening software to block the website that is not suitable for children and teenagers.